



Melrose Public Library

www.melrosepubliclibrary.org

Front Door Pick-Up easy as 1-2-3

Monday thru Saturday 10:00 AM - 5:00 PM
Sundays 2:00-5:00 PM

1

Place Titles on Hold



- Place holds via online [NOBLE catalog](#).
- *or*
- Call the library at 781-665-2313. A staff member will help you to place holds. You may need to leave a message - we will get back to you!

2

Receive Notification That Your Holds are Ready



- You will be notified when your hold items are ready, and will be held for you for 7 days. *
- Once you have been notified that your items are ready, come to the library within 7 days to pick up. Call 781-665-2313 by 4:30 PM with your library card number handy on the day you will stop by.

*Notification method is determined by the default preferences on your account or the method selected at the time your hold is placed (email, text, or telephone).

3

Contactless Pick-Up



- Your item(s) will be in a labeled bag inside the front entrance.
- A face mask or covering must be worn at the pick-up point.
- Social distancing protocols must be observed on library property.
- If you are unable to access the front entrance please call in advance - a staff member will assist you.

If you are returning books, please put them in the book drop adjacent to the parking lot.