



MELROSE PUBLIC LIBRARY

Standards of Conduct

The library is a public entity established by the citizens of Melrose to meet a range of needs. Inappropriate or unacceptable behaviors that diminish another person's ability to use the library are unwelcome and are expressly prohibited by this policy. The following behavior standards apply – and are to be strictly followed at all times – on the premises, including library grounds.

- Dress appropriately for a public place. At a minimum, proper attire covers the torso and feet; all pants, skirts, or shorts should be fully zipped and/or buttoned in the front. Obscenities emblazoned on clothing are inappropriate. Personal hygiene should be sufficient so as not to offend others and/or leave stains/vermin on public property, e.g. furniture, books, keyboards, etc.
- Behave appropriately for a public place. Activities such as sleeping, dining, and personal grooming are more appropriately done at home. Patrons should not be under the influence of and/or in possession of alcohol or illegal drugs. Public bathrooms are not suitable places for time-consuming routines or for socializing. Except for very young children with their guardians, and disabled persons with their caregivers, only one person should occupy a bathroom, which is to be left in good condition for the next user. Patrons may not engage in any sexual contact, activities, or conduct anywhere on library property.
- Conduct yourself in a manner that does not interfere with other people's ability to use the library. Auditory and visual distractions are unwelcome. Cell phones, boom boxes, cameras, and laser pointers are but a few of the devices that annoy other patrons. Please refrain from beeping, ringing, and flashing and from recording the sound or image of other people without permission. Soliciting, selling, surveying, distributing material, panhandling, or canvassing for any political, charitable, or religious purpose is not permitted on library property.
- Pets are not allowed in the library. Service animals are permitted, when accompanied by their owners.
- Treat other patrons and staff with courtesy. Swearing is inappropriate. Vulgar language, gestures, and pantomimes are inappropriate. Teasing, harassing, jostling, roughhousing, or throwing things is inappropriate. However subtle, intruding on the privacy of other patrons is also inappropriate. Rude behavior to patrons or staff will not be tolerated.
- Treat public property with care. Do not jeopardize the condition and longevity of public property, especially computers, with food and beverages. The library does not tolerate harsh or even negligent treatment of the property in its custody.
- Take responsibility for personal possessions. Secure bicycles, locked, in the bicycle rack. Skateboards, roller blades, scooters, and similar equipment may not be used in the library or on the grounds and will be confiscated if not kept out of the way. Keep valuable items with you; no bicycles or any other personal possessions may be left in the front lobby.
- Report disturbing behaviors to a library staff person.



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The library is a public trust established by the citizens of Toronto to meet a long and noble purpose. It is the duty of every citizen to use the library as a public resource and to contribute to its maintenance and improvement. The following standards of conduct apply to all users of the library.

1. Users are appointed to a public place. As a result, users are expected to observe the same standards of conduct as those who are appointed to a public place. Users should be fully aware of the responsibilities of citizenship and should act accordingly. Users should be courteous and respectful to all other users and staff.

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The library need not issue further warnings regarding these behaviors before issuing a No Trespass notice. Library staff are vested with the authority to strictly enforce and implement this policy and to determine appropriate standards of conduct. Patrons whose behavior is objectionable will be asked to leave. Minors may be asked to leave until a parent/guardian has been consulted. Failure to leave immediately, as requested, is regarded as trespassing and the Melrose Police Department will be contacted for assistance.

Edward G. Grayson III
Approved by Trustees (date) *10/2/12*



NATIONAL PUBLIC LIBRARY

The library does not have a policy regarding the use of electronic devices in the library. However, the library does have a policy regarding the use of electronic devices in the library. The library does not have a policy regarding the use of electronic devices in the library. However, the library does have a policy regarding the use of electronic devices in the library. The library does not have a policy regarding the use of electronic devices in the library. However, the library does have a policy regarding the use of electronic devices in the library.

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 Director (Title)